

TONBRIDGE AND MALLING BOROUGH COUNCIL

COUNCIL MEETING

Tuesday, 13th May, 2014

At the Statutory Annual Meeting of the Tonbridge and Malling Borough Council held at Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 13th May, 2014

Present: His Worship the Mayor (Councillor H S Rogers), the Deputy Mayor (Councillor Mrs S Luck), Cllr A W Allison, Cllr J Atkins, Cllr Ms J A Atkinson, Cllr J A L Balcombe, Cllr O C Baldock, Cllr M A C Balfour, Cllr Mrs P Bates, Cllr Mrs J M Bellamy, Cllr T Bishop, Cllr P F Bolt, Cllr Ms V M C Branson, Cllr Mrs B A Brown, Cllr M A Coffin, Cllr D J Cure, Cllr R W Dalton, Cllr D A S Davis, Cllr M O Davis, Cllr Miss J R L Elks, Cllr Mrs C M Gale, Cllr Mrs M F Heslop, Cllr N J Heslop, Cllr Mrs E M Holland, Cllr P J Homewood, Cllr S R J Jessel, Cllr D Keeley, Cllr Mrs F A Kemp, Cllr S M King, Cllr R D Lancaster, Cllr B J Luker, Cllr Mrs S Murray, Cllr Mrs A S Oakley, Cllr M Parry-Waller, Cllr M R Rhodes, Cllr T J Robins, Cllr A G Sayer, Cllr Miss J L Sergison, Cllr Miss S O Shrubsole, Cllr C P Smith, Cllr Ms S V Spence, Cllr A K Sullivan, Cllr M Taylor, Cllr R Taylor, Cllr D J Trice and Cllr Mrs C J Woodger

Apologies for absence were received from Councillors Mrs J A Anderson, C Brown, F R D Chartres, T Edmondston-Low, Miss A Moloney, Mrs E A Simpson and D W Smith

PART 1 - PUBLIC

C 14/31 ELECTION OF MAYOR

It was proposed by Councillor N Heslop, seconded by Councillor Luker and

RESOLVED: That Councillor Mrs S L Luck be elected Mayor for the ensuing municipal year.

The Mayor, having made and subscribed the statutory declaration of acceptance of office, was invested with the Badge and Chain of Office, assumed the Chair and thanked Members for her election.

C 14/32 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor N Heslop, seconded by Councillor Mrs Holland and

RESOLVED: That the Council's sincere appreciation be recorded of the excellent manner in which the retiring Mayor, Councillor H S Rogers had performed his duties both in the Council Chamber and throughout the Borough during the preceeding year.

C 14/33 ELECTION OF DEPUTY MAYOR

It was proposed by Councillor N Heslop, seconded by Councillor Ms Branson and

RESOLVED: That Councillor O S Baldock be appointed Deputy Mayor for the ensuing municipal year.

The Deputy Mayor made and subscribed the statutory declaration of acceptance of office and thanked Members for his appointment.

C 14/34 MINUTES

RESOLVED: That the Minutes of the proceedings of the meeting of the Council held on 8 April 2014 be approved as a correct record and signed by the Mayor.

C 14/35 MAYOR'S ANNOUNCEMENTS

The Mayor announced that she had appointed the Reverend David Green as her Chaplain and the Civic Service would be held at St Mary's Church, West Malling on Sunday 29 June. The Mayor indicated that her nominated charities were Emilia's Little Heart which helped to preserve the emotional wellbeing of children in hospital and the Royal Agricultural Benevolent Institution (RABI) assisting farmers and their families in time of need.

The Mayor gave notice of some forthcoming events including her Garden Party at Hadlow College on 23 July, the annual cricket match against Maidstone Borough Council at Headcorn on 17 August and the Tonbridge Dragon Boat Race on 14 September. The Mayor indicated that there were still places available on her team for the latter and sponsorship would be appreciated to raise funds for her charities. Finally, the Tonbridge Christmas Festival would be taking place on 23 November and further details of fundraising events would be advised in due course.

C 14/36 POLITICAL BALANCE ARRANGEMENTS FOR COMMITTEES

The report of the Director of Central Services and Monitoring Officer set out details of the political balance arrangements required to be applied to the Council's committees, sub-committees, advisory boards and panels.

RESOLVED: That the composition of all committees, sub-committees, advisory boards and panels be approved in accordance with the table at paragraph 1.1.3 of the report.

C 14/37 APPOINTMENT OF CABINET

The Leader presented details of the composition of the Cabinet.

RESOLVED: That it be noted that the Cabinet will comprise seven Members (in addition to the Leader) with the responsibilities indicated:

Councillor Mrs J Anderson (Housing)
 Councillor J Balcombe (Economic Regeneration)
 Councillor M Coffin (Finance, Innovation and Property)
 Councillor Mrs M Heslop (Leisure, Youth and Arts)
 Councillor B Luker (Environmental Services)
 Councillor Mrs S Murray (Planning and Transportation)
 Councillor M Rhodes (Communities, Health and Community Safety)

C 14/38 APPOINTMENT OF COMMITTEES

RESOLVED: That appointments to the Committees of the Council for the ensuing municipal year be made as follows:-

Overview and Scrutiny Committee

Councillor A Allison	Councillor D Keeley
Councillor J Atkins	Councillor Mrs F Kemp
Councillor Ms J Atkinson	Councillor S King
Councillor Mrs P Bates	Councillor Miss A Moloney
Councillor C Brown	Councillor T Robins
Councillor D Cure	Councillor A Sayer
Councillor R Dalton	Councillor Miss S Shrubsole
Councillor Miss J Elks	Councillor Mrs E Simpson
Councillor Mrs E Holland	Councillor Ms S Spence

Licensing and Appeals Committee

Councillor A Allison	Councillor M Coffin
Councillor Mrs J Anderson	Councillor Mrs F Kemp
Councillor Ms J Atkinson	Councillor S King
Councillor J Balcombe	Councillor M Parry-Waller
Councillor O Baldock	Councillor M Taylor
Councillor Mrs P Bates	Councillor D Trice
Councillor Mrs B Brown	Councillor Mrs C Woodger
Councillor C Brown	

General Purposes Committee

Councillor A Allison	Councillor D Davis
Councillor M Balfour	Councillor Mrs C Gale

Councillor T Bishop
Councillor P Bolt
Councillor C Brown
Councillor M Coffin
Councillor R Dalton

Councillor N Heslop
Councillor S Jessel
Councillor Miss A Moloney
Councillor H Rogers
Councillor C Smith

Audit Committee

Councillor Ms V Branson
Councillor T Edmondston-Low
Councillor Mrs F Kemp
Councillor S King

Councillor Mrs A Oakley
Councillor M Parry-Waller
Councillor T Robins

Joint Standards Committee

Councillor M Balfour
Councillor Mrs P Bates
Councillor Mrs J Bellamy
Councillor P Bolt
Councillor Ms V Branson
Councillor D Davis
Councillor T Edmondston-Low
Councillor B Luker
Councillor Mrs S Murray
Councillor M Parry-Waller
Councillor Miss J Sergison
Councillor Mrs E Simpson
Councillor C Smith

(Parish members to be appointed
from a pool of nominated
representatives)

A Hearing Panel will be appointed from members of the Joint Standards Committee as necessary.

Area 1 Planning Committee

Councillor A Allison
Councillor Mrs J Anderson
Councillor Ms J Atkinson
Councillor O Baldock
Councillor Mrs P Bates
Councillor P Bolt
Councillor Ms V Branson
Councillor D Cure
Councillor M Davis
Councillor T Edmondston-Low

Councillor Miss J Elks
Councillor Mrs M Heslop
Councillor N Heslop
Councillor R Lancaster
Councillor M Rhodes
Councillor Miss J Sergison
Councillor C Smith
Councillor Ms S Spence
Councillor D Trice

(For the Wards of Cage Green; Castle; that part of the Hadlow, Mereworth and West Peckham Ward within the parish of Hadlow; Higham; Hildenborough; Judd; Medway; Trench; and Vauxhall)

Area 2 Planning Committee

Councillor Mrs J Anderson	Councillor B Luker
Councillor M Balfour	Councillor Mrs S Murray
Councillor C Brown	Councillor T Robins
Councillor F Chartres	Councillor H Rogers
Councillor M Coffin	Councillor A Sayer
Councillor Mrs E Holland	Councillor Miss J Sergison
Councillor S Jessel	Councillor Miss S Shrubsole
Councillor Mrs F Kemp	Councillor M Taylor
Councillor Mrs S Luck	

(For the Wards of Borough Green and Long Mill; Downs; East Peckham and Golden Green; that part of the Hadlow, Mereworth and West Peckham Ward outside the parish of Hadlow; Ightham; Kings Hill; Wateringbury; West Malling and Leybourne; and Wrotham)

Area 3 Planning Committee

Councillor J Atkins	Councillor S King
Councillor J Balcombe	Councillor Miss A Moloney
Councillor Mrs J Bellamy	Councillor Mrs A Oakley
Councillor T Bishop	Councillor M Parry-Waller
Councillor Mrs B Brown	Councillor Mrs E Simpson
Councillor R Dalton	Councillor D Smith
Councillor D Davis	Councillor A Sullivan
Councillor Mrs C Gale	Councillor R Taylor
Councillor P Homewood	Councillor Mrs C Woodger
Councillor D Keeley	

(For the Wards of Aylesford; Blue Bell Hill and Walderslade; Burham, Eccles and Wouldham; Ditton, East Malling; Larkfield North; Larkfield South; Snodland East; and Snodland West)

C 14/39 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN

RESOLVED: That appointment of the Chairman and Vice-Chairman of each Committee, Board, Panel and Group for the ensuing municipal year be made as follows and the requirement in Part 3 of the constitution for the Chairman of the Tonbridge Forum to be the Leader be suspended:-

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>VICE-CHAIRMAN</u>
Overview and Scrutiny Committee	Councillor Miss A Moloney	Councillor T Robins Councillor Mrs E Simpson
Licensing and Appeals Committee	Councillor C Brown	Councillor A Allison

General Purposes Committee	Councillor M Balfour	Councillor S Jessel
Audit Committee	Councillor Ms V Branson	Councillor T Edmondston-Low
Joint Standards Committee	Councillor Miss J Sergison	Councillor D Davis
Area 1 Planning Committee	Councillor R Lancaster	Councillor Ms V Branson
Area 2 Planning Committee	Councillor Mrs F Kemp	Councillor Mrs E Holland
Area 3 Planning Committee	Councillor A Sullivan	Councillor R Dalton
Parish Partnership Panel	Councillor N Heslop	Councillor M Coffin
Tonbridge Forum	Councillor O Baldock	Councillor N Heslop
Communities and Health Advisory Board	Councillor Ms S Spence	Councillor Mrs C Gale
Community Safety Advisory Board	Councillor R Dalton	Councillor D Cure
Economic Regeneration Advisory Board	Councillor C Smith	Councillor Miss S Shrubsole
Finance, Innovation and Property Advisory Board	Councillor H Rogers	Councillor R Taylor
Leisure and Arts Advisory Board	Councillor Mrs J Bellamy	Councillor Mrs E Holland
Local Environmental Management Advisory Board	Councillor M Davis	Councillor S King
Planning and Transportation Advisory Board	Councillor D Davis	Councillor M Parry-Waller

Strategic Housing Advisory Board	Councillor A Sayer	Councillor D Trice
Electoral Review Working Group	Councillor N Heslop	Councillor M Coffin
Housing Associations Liaison Panel	Councillor Mrs J Anderson	
Joint Employee Consultative Committee	Councillor M Coffin	Councillor M Balfour
Joint Transportation Board	Chairmanship with KCC	Councillor Mrs S Murray
Twinning Committee	Mr M Dobson	Councillor P Homewood Mr D Still

C 14/40 APPOINTMENT OF ADVISORY PANELS AND BOARDS AND OTHER MEMBER GROUPS

RESOLVED: That appointments to the Advisory Panels, Boards and other Member Groups of the Council for the ensuing municipal year be made as follows:-

<u>PANEL/BOARD</u>	<u>MEMBERS</u>
Parish Partnership Panel	Councillor Mrs J Anderson Councillor J Atkins Councillor J Balcombe Councillor M Balfour Councillor Mrs J Bellamy Councillor M Coffin * Councillor N Heslop ** Councillor D Keeley Councillor Miss A Moloney Councillor M Parry-Waller Councillor H Rogers Councillor A Sayer Councillor Mrs C Woodger
Tonbridge Forum	Councillor A Allison Councillor Mrs J Anderson Councillor Ms J Atkinson Councillor O Baldock **

	Councillor P Bolt Councillor Ms V Branson Councillor T Edmondston-Low Councillor Miss J Elks Councillor Mrs M Heslop Councillor N Heslop * Councillor R Lancaster Councillor Ms S Spence Councillor D Trice
Communities and Health Advisory Board	Councillor A Allison Councillor T Bishop Councillor D Cure Councillor Mrs C Gale * Councillor Mrs E Holland Councillor D Keeley Councillor Miss J Sergison Councillor Miss S Shrubsole Councillor Ms S Spence ** Councillor A Sullivan Councillor M Taylor Councillor R Taylor Councillor D Trice
Community Safety Advisory Board	Councillor Mrs P Bates Councillor F Chartres Councillor D Cure * Councillor R Dalton ** Councillor D Davis Councillor Miss J Elks Councillor Mrs C Gale Councillor Mrs E Holland Councillor A Sayer Councillor Miss J Sergison Councillor Mrs E Simpson Councillor D Smith Councillor M Taylor
Economic Regeneration Advisory Board	Councillor R Dalton Councillor M Davis Councillor S King Councillor R Lancaster Councillor Mrs S Luck Councillor M Parry-Waller Councillor T Robins Councillor A Sayer Councillor Miss J Sergison Councillor Miss S Shrubsole * Councillor Mrs E Simpson Councillor C Smith **

	Councillor R Taylor
Finance, Innovation and Property Advisory Board	Councillor J Atkins Councillor O Baldock Councillor T Bishop Councillor P Bolt Councillor D Davis Councillor M Davis Councillor S Jessel Councillor Mrs F Kemp Councillor Miss A Moloney Councillor H Rogers ** Councillor C Smith Councillor A Sullivan Councillor R Taylor *
Leisure and Arts Advisory Board	Councillor Mrs J Bellamy ** Councillor T Bishop Councillor P Bolt Councillor Mrs B Brown Councillor T Edmondston-Low Councillor Miss J Elks Councillor Mrs E Holland * Councillor S Jessel Councillor D Keeley Councillor R Lancaster Councillor Miss S Shrubsole Councillor R Taylor Councillor D Trice
Local Environmental Management Advisory Board	Councillor Ms J Atkinson Councillor Ms V Branson Councillor C Brown Councillor F Chartres Councillor R Dalton Councillor M Davis ** Councillor Mrs E Holland Councillor Mrs F Kemp Councillor S King * Councillor Miss A Moloney Councillor Mrs A Oakley Councillor Ms S Spence Councillor D Trice
Planning and Transportation Advisory Board	Councillor J Atkins Councillor Mrs J Bellamy Councillor Ms V Branson Councillor F Chartres Councillor D Cure Councillor D Davis ** Councillor M Davis

	Councillor Mrs F Kemp Councillor R Lancaster Councillor M Parry-Waller * Councillor D Smith Councillor A Sullivan Councillor M Taylor
Strategic Housing Advisory Board	Councillor Ms J Atkinson Councillor Mrs J Bellamy Councillor Mrs B Brown Councillor C Brown Councillor D Cure Councillor Mrs S Luck Councillor M Parry-Waller Councillor A Sayer ** Councillor Miss S Shrubsole Councillor D Smith Councillor Ms S Spence Councillor D Trice * Councillor Mrs C Woodger
Electoral Review Working Group	Councillor O Baldock Councillor M Balfour Councillor P Bolt Councillor M Coffin * Councillor N Heslop ** Councillor Miss A Moloney Councillor H Rogers Councillor Mrs E Simpson Councillor A Sullivan
Housing Associations Liaison Panel	Councillor Mrs J Anderson ** Councillor J Atkins Councillor Ms J Atkinson Councillor D Davis Councillor A Sayer
Joint Employee Consultative Committee	Councillor M Balfour * Councillor T Bishop Councillor Mrs B Brown Councillor M Coffin ** Councillor B Luker Councillor Mrs S Murray Councillor M Rhodes Councillor Miss J Sergison Councillor R Taylor
Joint Transportation Board	Councillor D Davis Councillor N Heslop Councillor Mrs F Kemp Councillor R Lancaster

Chairmanship with KCC, Vice-Chairmanship with TMBC in 2014/15	Councillor Mrs S Murray * Councillor Mrs A Oakley Councillor A Sullivan
Twining Committee	Councillor Mrs J Anderson Councillor J Balcombe Councillor Ms V Branson Councillor F Chartres Councillor T Edmondston-Low Councillor Mrs C Gale Councillor P Homewood * Councillor S Jessel Councillor S King Mr M Dobson ** Mr D Still *

** Denotes Chairman

* Denotes Vice-Chairman

C 14/41 APPOINTMENT TO OUTSIDE BODIES

RESOLVED: That appointments to serve on outside bodies for the ensuing municipal year be made as follows:-

Kent County Playing Fields Association	Councillor Mrs M Heslop
Age UK Sevenoaks and Tonbridge	Councillor Ms J Atkinson Councillor D Cure Councillor D Trice
Age Concern (Malling)	Councillor Mrs J Bellamy
Tonbridge and Malling Citizens' Advice Bureau	Councillor Mrs J Anderson Councillor Mrs S Murray Mr P Drury
Maidstone and District Care Committee for Chest, Heart and Stroke	Councillor P Homewood
West Kent Relate	Councillor F Chartres
Action with Communities in Rural Kent	Councillor R Dalton Councillor Miss J Sergison
Support Group of Home Improvement Agency	Councillor Mrs J Anderson Councillor J Balcombe
Maidstone Mediation Scheme	Councillor Mrs C Gale

Tourism South East	Councillor Mrs M Heslop
Education Area Briefings	Councillor Mrs M Heslop
Kent Downs AONB Joint Advisory Committee	Councillor Mrs S Murray
Basted Mill Public Open Space Joint Committee	Councillor Mrs S Murray Councillor A Sayer
Snodland Partnership	Councillor D Keeley Councillor Miss A Moloney Councillor Mrs A Oakley
South East England Councils (Leaders' Forum)	Councillor N Heslop (Substitute: Councillor M Balfour)
Youth and Community Centres/Project Management Committees	Councillor Mrs M Heslop
LGA General Assembly	Councillor N Heslop (Substitute: Councillor M Balfour)
West Kent Partnership	Councillor J Balcombe
Parking and Traffic Regulations Outside London Adjudication Joint Committee	Councillor D Davis (Deputy: Councillor M Parry-Waller)
Rochester Airport Consultative Committee	Councillor A Sullivan
Supporting People Commissioning Body	Councillor Mrs J Anderson
Maidstone and Tunbridge Wells NHS Trust Community Involvement Group	Councillor Mrs C Gale
KCC Health Overview and Scrutiny Committee	Councillor M Rhodes
Malling Holmesdale Federation Trust	Councillor Miss A Moloney
Kent and Medway Police and Crime Panel	Councillor M Rhodes
Kent Flood Risk Management Board	Councillor H Rogers

Tonbridge and Malling Leisure
Trust

Councillor M Davis
Councillor Mrs A Oakley

Tonbridge Memorial Trust

Councillor Ms V Branson

C 14/42 SCHEME OF DELEGATIONS

Members were invited to confirm the Scheme of Delegations in compliance with the Constitution.

RESOLVED: That

(1) those parts of the Scheme of Delegations set out in Part 3 of the Constitution which are for the Council to approve be confirmed;

(2) the current arrangements for decision making by individual executive Members set out in Part 3 of the Constitution be re-adopted; and

(3) the current scheme of delegation to officers in respect of executive functions set out in Part 3 of the Constitution be re-adopted.

C 14/43 PROGRAMME OF MEETINGS 2014/15

The programme of Council, Cabinet, Committee and Advisory Board and Panel meetings for the ensuing year and to May 2016 was presented for approval. Members were advised of a change to the dates of meetings of the Joint Employee Consultative Committee.

RESOLVED: That the programme of meetings be confirmed subject to the meetings of the Joint Employee Consultative Committee being changed from 12 to 5 March 2015 and from 10 to 3 March 2016.

C 14/44 SEALING OF DOCUMENTS

RESOLVED: That authority be given for the Common Seal of the Council to be affixed to any instrument to give effect to a decision of the Council incorporated into these Minutes and proceedings.

The meeting ended at 8.15 pm